



Gwa'sala-'Nakwaxda'xw Trust **GRANT PROPOSAL**

1. GENERAL INFORMATION

Proposal Name: Community Christmas 2025
Name of Trustee Applicant: volunteer committee
Associated Band Department: N/A
Associated Band Department Contact Information: N/A
Amount requested for 2025: \$43,000
Estimated number of Band members to benefit: 1,100+ (On and Off) members and their families.

2. PROJECT DESCRIPTION

Project Summary: *Briefly describe the project (3 or 4 sentences), including a high-level description of what will be done.*

Coordinate, plan and network with families, community to prepare and setup a community Christmas dinner

Work together with other funding sources, programs ETC.

Bring together volunteers, health & education representatives, hired helpers, to help organize and work together with activities related to the community

Christmas dinner.

New to 2025, off reserve Christmas dinner planning includes further support to our off reserve membership.

This funding will be planned with representatives from each area, and may include spending on (travel to the community dinner, renting of a shared space for off reserve members, Christmas hampers, etc) as determined by the off reserve committee members.

Project Background: *Outline the context for the project. Provide necessary background to understand why the project is being undertaken.*

*Our mission is that we believe in working together with families and community to promote a healthy and safe environment. We do this by providing youth activities, family events, and community **functions to empower families to make positive changes.** Network, communicate, develop and work closely with youth, families and the community to promote programs, events and health life styles. Run program events, promote team approaches and interact with youth and families.*

Project Purpose: *Explain the purpose of the project by describing what this project is aiming to achieve. What is its vision? What need or opportunity will it address?*

- *Bring community and families together. Provide an opportunity for families and the community to connect and socialize with each another and other neighboring communities*
- *Build capacity and skills within our community*
- *Foster community involvement and ownership*

3. BUDGET

<i>Project Costs: Identify applicable cost categories such as: wages, consulting costs, materials, project management, equipment costs, etc.</i>	
Proposal cost category	Total Cost
Catering	\$3,500
Food	\$3,500
Decorations	\$500
Games	\$500
Gifts (\$25x600)	\$15,000
Contingency	\$2,000
pricing adjustments	\$2,000
Off reserve membership Christmas proposals. Victoria Nanaimo Vancouver Campbell river	\$16,000
TOTAL:	\$43,000.00

<i>Funding Timeline: In what month(s) will you require the Trust funds requested in your proposal.</i>	
Month	Funds from the Trust
December 1 2025	All
*TOTAL:	

***Note: The total for Funds from the Trust should equal the Total Budget requested.**

Other Project Funding: *Indicate whether or not you have existing funds for this project.*

- Other funds available:
 AANDC
 Fund Raising
 Other:

New Funding: No other funding source exists

4. PROJECT MANAGEMENT

Project Management Team: *Identify the individuals who will be responsible for managing the project and provide their contact information.*

*The Trustee Applicant and sub-committee members will conduct meetings and review, network, plan and bring community/families together to have input and take ownership of **projects, events and youth programs**. They will seek other funding sources, network with band Administration to apply for project funding and the Trust Committee dollars will "Top Up" the other funding.*

Committee will reach out to off reserve membership to take part in planning of off reserve dinners.

Reporting Structure: *Identify the reporting structure for the proposal.*

A completed written and financial document will be provided to the trust committee within 4 working weeks of the completed event. These reports will adhere to current Nation financial policy.

5. OTHER

Are there any potential risks that might threaten the successful completion of the project? Indicate how these risks will be mitigated.

We don't foresee any risks associated with these projects -only positive, strong, community results

Is there any other information relating to the proposal that the Trust Committee should be aware of?

No additional information.

Where the proposal requires the purchase of supplies, equipment or services, indicate how best value for money will be ensured. Indicate where the Applicant has a procurement policy in place.

The volunteer Committee will refer to Nation finance policy and refer to the Hi'Li'Gam policy when needed.

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6. TRUSTEE APPLICANT

How have project costs been reviewed/verified for accuracy, completeness and reasonableness? Explain.

The project costs have been created by Band Council with a second review by all the Trust Committee

In addition to the funding sources identified above, has the Applicant approached/applied to any other funding programs? If yes, indicate organization and the status of those applications. If no, please explain.

The Sub-committee will seek other funding for Community Christmas activities and work with Band Administration for these funding requests to ensure network is established

Submitted by:

Trustee Applicant

Associated Band Department
Representative

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